

People for Progress in India

P.O. Box 982, Redmond, WA 98073-0982. Email: ppi@ppi-usa.org

Website: www.ppi-usa.org

Guidelines for Acceptance of Contributions from Individuals and Groups to Support Special Projects with Non-Profit Organizations in India

(Approved on July 14, 2009)

1. A person wishing to sponsor a special project with a non-profit organization in India must submit to PPI a proposal providing the details of the organization and the project. The proposal must include:
 - a. The complete name and address of the organization to be funded.
 - b. Title of the project.
 - c. Description of the project.
 - d. References.
 - e. Bank name and a/c number for receiving funds.
 - f. Routing number, if funds are to be transferred electronically.
 - g. Copy of the organization's non-profit registration.
 - h. Copy of the organization's FCR (Foreign Contribution Registration).
 - i. Affirmation that the organization is not affiliated to a religious group or political party, and the proposed project does not involve discrimination on the basis of religion, caste, or political affiliation.

Note: If the organization has been a recipient of PPI funding for a regular PPI project, items d, e, f, g, h, and i may be omitted and items a, b, and c could be included in 2, the cover letter, thus obviating the need for a separate proposal.
2. The sponsor must provide a cover letter listing:
 - a. The name and address of the organization to be funded.
 - b. The dollar contribution to be sent (must be no less than \$1000).
 - c. Any additional information the sponsor wishes to provide.
3. The proposal/request will be evaluated and brought to a vote at PPI's regular monthly meetings in a manner similar to that for regular PPI projects. The vote of the membership shall be final.

4. The project to be supported must be related to a project or agency supported by PPI or similar in nature to the projects that qualify for PPI's support, not excluding capital expenditures and activities of a purely charitable nature.
5. Special project funding will be sent by PPI as one lump sum per project per year. Collection and accounting of funds from multiple sources is entirely the responsibility of the proposer.
6. The contribution must be in accordance with state and federal regulations pertaining to PPI's non-profit and tax-exempt status.
7. The recipient organization must send bi-annual progress reports to PPI while the project is being implemented and a final report upon completion.
8. A special project, though supported with targeted funds, is a PPI project and PPI may use information about the project in its publicity materials and other documents or media.