

## **Guidelines for Acceptance of Contributions to Support Specific Projects and Organizations in India Other than Regular PPI Projects (Revised 11/11/14)**

Contributions to PPI normally go into PPI's general fund and are used to support projects approved and funded by PPI in the usual way ("regular PPI projects"). In addition, individuals may make new contributions to PPI that are to be used for a particular non-governmental organization (NGO) in India, either for a specific purpose other than a regular PPI project or as a general donation to the NGO. Such contributions are called "special contributions".

Special contributions are subject to the following conditions:

1. The contribution must go to an organization that is registered in India as a charitable nonprofit organization eligible to receive foreign contributions, and it must be in accordance with state and federal regulations pertaining to PPI's non-profit and tax-exempt status.
2. The project or activities to be supported must be similar in nature to ones that qualify for support as regular PPI projects, not excluding capital expenditures and expenditures of a purely charitable nature.
3. A person wishing to make such a contribution must submit a proposal to PPI. The proposal must include the name and address of the NGO and a detailed description of the project or activities to be funded, including an accounting of the proposed expenditures, similar to the proposals for regular PPI projects. If the NGO has not previously received funding from PPI, the proposal must also include the following:
  - a. A copy of the NGO's nonprofit registration.
  - b. A copy of the NGO's foreign contribution registration (FCR).
  - c. Affirmation that the NGO is not affiliated to a religious organization or political party, and that the proposed project does not involve discrimination on the basis of religion, caste, or political affiliation.
  - d. Assurance that the NGO is reputable and their work is of high quality.
  - e. The name, address, and routing number of the NGO's bank, and the NGO's account number. (These items are not needed until the proposal is approved.)
4. The total amount of the contribution (in any given year) must be at least \$1000. The proposer may obtain this sum by pooling contributions from several individuals, but the collection and accounting of funds from multiple sources is entirely the responsibility of the proposer.
5. The proposal will be evaluated and brought to a vote at PPI's regular monthly meetings in a manner similar to that for regular PPI projects. The vote of the membership shall be final.

6. Once the proposal is approved, the funds will be sent by PPI to the NGO as one lump sum of at least \$1000 per year. The NGO must send bi-annual progress reports to PPI while the funds are being utilized, as with regular PPI projects.

**Addenda:**

1. Projects supported by special contributions are still PPI projects, and PPI may use information about them in its publicity materials and other documents.

2. On occasion, a project may be funded partly from PPI general funds and partly from special contributions. Typically this may happen when the project involves a large lump-sum expenditure that is outside of PPI's normal parameters, and an individual offers to supplement the regular funding with a special contribution at the time the project proposal is being evaluated. In such a case, the review process for regular PPI projects will be followed; the donor of the special contribution does not have to submit a separate proposal. The vote to approve funding will be taken with the stipulation that the special funds are included.

3. Once the funding of a project from PPI's general fund is approved, the project becomes a collective investment of all of PPI's donors. Accordingly, donors may not request that their contributions be sent specifically to an ongoing regular PPI project. They may, however, submit a proposal to make a new special contribution to extend or amplify the project with additional funds or to support a new project with the same NGO, in accordance with the requirements above.